STATUTES

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STATUTE OF THE ASSOCIATION FOR EVALUATION AND ACCREDITATION OF VOCATIONAL EDUCATION

ARTICLE 1: Name and Headquarters of the Association

The name of the Association is "ASSOCIATION FOR EVALUATION AND ACCREDITATION OF VOCATIONAL EDUCATION." Its abbreviated name is "MEDEK", and it is referred to as MEDEK, its abbreviated name, in the subsequent articles of these Statutes. The headquarters of the Association is in Istanbul.

ARTICLE 2: Purpose and Fields of Activity of the Association

a) The primary purpose of MEDEK is to contribute to improving the quality of education and training by carrying out accreditation, evaluation, and information activities for educational programs (associate, undergraduate, and graduate programs). Through improvements in the quality of education and training, MEDEK aims to be a pioneer in the education and training of professionals who are capable of following developments in their professions, responding to changing workforce needs, possessing high levels of professional knowledge and skills, demonstrating social responsibility, and having qualifications sought by the relevant sectors.

b) In order to achieve its purpose, MEDEK carries out the following activities:

i. To accredit educational programs upon application and carry out evaluation and information activities related to accreditation;
ii. To conduct the selection and training of evaluators who will carry out and participate in accreditation activities, or to establish an evaluation and accreditation board for this purpose and conduct these activities through such a board;
iii. To provide program administrators and academic staff with information and training on program evaluation;
iv. To continuously monitor the expectations and needs of educational programs and all their stakeholders and update program evaluation criteria accordingly;
v. To organize meetings such as courses, seminars, conferences, panels, and workshops in order to achieve its objectives and support activities within its scope;
vi. To establish communication and cooperation with associations and organizations operating in similar or related fields, carry out joint projects, and provide mutual assistance;
vii. To conclude international mutual and multilateral recognition agreements;
viii. To become a member of relevant national and international organizations;
ix. To develop current policies concerning examinations for the transition of associate degree graduates to undergraduate programs;
x. To develop or support policies aimed at the employment of graduates;
xi. To generate the income needed to achieve its objectives by establishing economic, commercial, and industrial enterprises or by becoming a partner in enterprises established for similar purposes;
xii. To collect aid, subject to obtaining the necessary permissions, and to accept donations;
xiii. To develop employment policies for graduates of accredited programs;
xiv. To establish and furnish social and cultural facilities for the benefit of its members;
xv. To establish representative offices where deemed necessary;
xvi. To purchase, sell, rent, and lease movable and immovable property required for its activities and to establish real rights over immovable property;

xvii. To encourage the production of digital and continuously accessible educational materials throughout the education and training process;
xviii. To carry out joint projects, organize activities, and establish social networks and platforms with associations, foundations, trade unions, unions, and other civil society or public institutions and organizations within the framework of applicable laws, on matters consistent with the objectives of MEDEK;
xix. To organize all kinds of lawful activities necessary to achieve its objectives.

ARTICLE 3: Membership Requirements and Admission to Membership

To become a member and maintain this status, at least one of the following conditions must be met:

a) To be currently working or to have previously worked as an academic staff member at a university;
b) Individuals who do not fall within the scope of Article 3(a) but have experience in vocational education or educational quality may apply for membership in writing upon the proposal of at least one-third of the members of the Board of Directors. They may become MEDEK members upon a decision of the General Assembly.
c) Individuals who have provided significant material or moral support to the Association may be accepted as honorary members by a decision of the Board of Directors. The conditions specified in the first paragraph are not required for honorary membership.

ARTICLE 4: Withdrawal from Membership

Any member may withdraw from MEDEK membership at any time by submitting a written resignation.

ARTICLE 5: Termination of Membership

Members who no longer meet the conditions required by law or these Statutes are removed from membership upon the recommendation of the Board of Directors and approval of the General Assembly. Individuals who withdraw or are removed from the Association are deleted from the membership register and may not claim any rights over the assets of the Association.

The circumstances requiring termination of MEDEK membership are as follows:

a) No longer meeting the requirements for membership;
b) Engaging in conduct contrary to the Statutes of MEDEK;
c) Consistently avoiding assigned duties;
d) Failing to pay membership fees within six months despite written warnings;
e) Failing to comply with decisions taken by the bodies of MEDEK;
f) Having been determined to have an affiliation, connection, or membership with terrorist organizations.

ARTICLE 6: Bodies

The bodies of MEDEK are as follows:

1. Principal Bodies:
   a. General Assembly
   b. Board of Directors
   c. Board of Auditors
2. Complementary Bodies:
   Committees established upon the recommendation of the Board of Directors and approval of the General Assembly for the purpose of carrying out MEDEK's activities.

ARTICLE 7: General Assembly

The General Assembly is the highest decision-making body of MEDEK and consists of registered members of MEDEK. The Ordinary General Assembly convenes once every three years, during the month of May, on a date, at a time, and at a place determined by the Board of Directors.

The General Assembly is called to an extraordinary meeting by the Board of Directors when deemed necessary by the Board of Directors or the Board of Auditors, or upon the written request of one-fifth of the members of the Association.

If the Board of Directors fails to call the General Assembly to a meeting, upon the application of one of the members, a Justice of Peace Judge appoints three members to call the General Assembly to a meeting.

Legal entities that are members of the Association notify the Chair of the Board of Directors, at least seven days before the date of the General Assembly meeting, of the person who will represent them at the General Assembly meeting, together with the required authorization document.

a) Procedure for Calling the General Assembly

The Board of Directors prepares a list of members who are entitled to participate in the General Assembly in accordance with the Statutes of the Association.

Members entitled to participate in the General Assembly are invited to the meeting at least fifteen days in advance by announcing the date, time, place, and agenda of the meeting in at least one newspaper or on the Association's website, notifying them in writing, sending a message to the email address or contact number provided by the member, or using local communication channels.

The invitation also indicates the date, time, and place of the second meeting in case the first meeting cannot be held due to the lack of the required quorum. The period between the first and second meetings may not be less than seven days or more than sixty days.

If the meeting is postponed for a reason other than failure to achieve the required quorum, the members are informed in accordance with the procedure used for the first meeting, with the reasons for postponement also stated. The second meeting must be held within six months at the latest from the date of postponement. Members are invited to the second meeting in accordance with the principles specified in the first paragraph.

A General Assembly meeting may not be postponed more than once.

b) Procedure for General Assembly Meetings

The General Assembly convenes with the participation of an absolute majority of the members entitled to participate; however, in cases involving amendments to the Statutes or dissolution of the Association, two-thirds of the members entitled to participate must be present.

If the meeting is postponed due to failure to achieve the required quorum, no quorum is required for the second meeting. However, the number of members attending this meeting shall not be less than twice the full number of members of the Board of Directors and the Board of Auditors.

The list of members entitled to participate in the General Assembly is kept available at the meeting venue. Official identification documents issued by public authorities of members entering the meeting venue are checked by members of the Board of Directors or persons appointed by the Board of Directors. Members enter the meeting venue by signing next to their names on the attendance list prepared by the Board of Directors.

If the required quorum is achieved, this is recorded in minutes, and the meeting is opened by the Chair of the Board of Directors or by one of the members of the Board of Directors appointed by the Chair. If the required quorum is not achieved, the Board of Directors also prepares minutes to document the situation.

Following the opening, a chairperson, a sufficient number of vice-chairpersons, and secretaries are elected to manage the meeting, and the presidium is formed.

In voting for the election of the bodies of the Association, members casting their votes must show their identification documents to the presidium and sign next to their names on the attendance list.

The Chair of the Presidium is responsible for managing the meeting and ensuring its security.

Only items included in the agenda are discussed at the General Assembly. However, matters that are requested in writing to be discussed by at least one-tenth of the members present at the meeting must be added to the agenda.

Each member has one vote at the General Assembly and must cast their vote in person. Voting by proxy is not permitted. Honorary members may attend General Assembly meetings but may not vote. If a legal entity is a member, the person authorized by the legal entity to represent it exercises its voting right.

The matters discussed and decisions taken at the meeting are recorded in minutes, which are jointly signed by the Chair of the Presidium and the secretaries. At the end of the meeting, the minutes and other documents are delivered to the Chair of the Board of Directors. The Chair of the Board of Directors is responsible for safeguarding these documents and delivering them to the newly elected Board of Directors within seven days.

General Assembly meetings may also be held online within the scope of Article 15/A of the Associations Regulation.

ARTICLE 8: Voting and Decision-Making Procedures of the General Assembly

At the General Assembly, elections for members of the Board of Directors and the Board of Auditors are conducted by secret ballot, while decisions on other matters are taken by open vote unless otherwise decided. For open voting, the method determined by the Chair of the General Assembly is used.

When a secret ballot is held, papers or ballot papers stamped by the Chair of the meeting are placed into an empty ballot box by the members after the voting process has been completed. Once voting has concluded, the votes are openly counted and the result is determined.

Decisions of the General Assembly are taken by an absolute majority of the members present at the meeting. Decisions concerning amendments to the Statutes and dissolution of the Association may only be taken by a two-thirds majority of the members present at the meeting.

Decisions Taken Without a Meeting or Without a Call

Decisions taken through the written participation of all members without bringing the members together, as well as decisions taken by all members of the Association gathering without following the calling procedure specified in these Statutes, are valid.

Such decisions do not constitute a substitute for an ordinary General Assembly meeting.

ARTICLE 9: Extraordinary General Assembly

The General Assembly is called to an extraordinary meeting by the Board of Directors within thirty days when deemed necessary by the Board of Directors or the Board of Auditors, or upon the written request of one-fifth of the members of MEDEK.

If the Board of Directors does not call the General Assembly to an extraordinary meeting within thirty days despite the written request of one-fifth of the members of MEDEK, upon the application of one of the members, a Civil Court of Peace Judge appoints three members to call the General Assembly to a meeting.

At an Extraordinary General Assembly meeting, only the matter that gave rise to the meeting is discussed and decided upon. However, matters requested in writing for discussion by at least one-tenth of the members present at the meeting must be added to the agenda.

ARTICLE 10: Duties and Powers of the General Assembly

The following matters are discussed and decided upon by the General Assembly:

a) Election of the bodies of the Association;
b) Amendment of the Statutes of the Association;
c) Discussion of the Board of Directors and the Board of Auditor reports and release of the Board of Directors from liability;
d) Discussion and approval, with or without amendments, of the budget prepared by the Board of Directors;
e) Authorizing the Board of Directors to purchase immovable property required by the Association or to sell existing immovable property;
f) Determining the principles to be used by the Board of Directors in determining all allowances, travel expenses, and compensation, as well as the daily allowances and travel expenses to be paid to members of the Board of Directors assigned to carry out MEDEK activities;
g) Deciding on the Association's joining or withdrawing from a federation;
h) Deciding on the Association's engaging in international activities and joining or withdrawing from associations and organizations abroad;
i) Establishing a foundation by the Association;
j) Dissolution of the Association;
k) Examining and deciding on other proposals submitted by the Board of Directors;
l) Performing other duties assigned to the General Assembly under applicable legislation.

The General Assembly supervises the other bodies of the Association and may remove them from office at any time for justified reasons.

The General Assembly makes the final decision regarding admission to and termination of membership.

As the highest authorized body of the Association, the General Assembly handles matters not assigned to another body of the Association and exercises the relevant powers.

ARTICLE 11: Composition of the Board of Directors

The Board of Directors consists of five full members and five alternate members elected by secret ballot by the General Assembly for a three-year term.

If a vacancy occurs among the full members, alternate members are called to serve in the order of the number of votes they received in the General Assembly election.

Members of the Board of Directors serve on a voluntary basis. Members of the Board of Directors may not receive attendance fees for serving on the Board of Directors or participating in Board meetings. However, expenses incurred for activities they are assigned to carry out on behalf of the Association are covered by the Association's budget.

Members of the Board of Directors are elected from among the members of the Association.

ARTICLE 12: Working Principles of the Board of Directors

a) At its first meeting following the election, the Board of Directors elects a Chair, a Vice-Chair, a Treasurer, and a Secretary from among its members and begins its term of office.
b) The Board of Directors meets at least twice a year and may be called to an extraordinary meeting by the Chair of the Board of Directors when necessary.
c) Meetings of the Board of Directors are opened and maintained with the presence of at least three members. Decisions are taken by a majority of those present at the meeting.
d) A member who fails to attend three consecutive meetings without providing an excuse or a medical report is considered to have resigned.
e) Meetings of the Board of Directors may also be held online within the scope of Article 15/A of the Associations Regulation.

ARTICLE 13: Duties and Powers of the Board of Directors

The duties and powers of the Board of Directors are as follows:

a) To carry out the work and procedures required and take and implement decisions in accordance with applicable laws and the provisions of these Statutes;
b) To implement decisions taken by the General Assembly;
c) To represent MEDEK through the Chair or, when necessary, authorize other members to represent MEDEK;
d) To prepare the work program for the relevant term, as well as the budget and income-expenditure statements, submit them to the General Assembly for approval, and implement them;
e) To conduct the necessary reviews concerning members whose circumstances require termination of membership and to submit recommendations to the General Assembly regarding the termination of membership of individuals and legal entities;
f) To determine the date, time, place, and agenda of General Assembly meetings and notify the members;
g) To prepare the activity report, balance sheet, and income-expenditure statements for the

previous working period and submit them to the General Assembly;

h) To carry out work concerning the preparation, amendment, and repeal of regulations governing the functioning of MEDEK and its sub-bodies;

i) To establish committees that will operate as bodies of MEDEK for the purpose of carrying out MEDEK

j) When deemed necessary, to establish advisory boards, committees, and working groups to operate in MEDEK's fields of activity and to examine and decide on the reports prepared by these bodies;

k) To appoint personnel and consultants responsible for carrying out the administrative and financial affairs of MEDEK, determine their remuneration, and terminate their employment when necessary;

l) To formulate proposals concerning cooperation with national and international organizations in accordance with the objectives of MEDEK, submit such proposals to the General Assembly for approval, and plan and implement such activities based on the authority granted by the General Assembly;

m) When deemed necessary, to carry out work concerning amendments to the Statutes of MEDEK and submit such amendments to the General Assembly for approval;

n) To decide on objections concerning the actions and procedures of MEDEK's bodies.

ARTICLE 14: Board of Auditors

a) The Board of Auditors consists of three full members and three alternate members elected via secret ballot by the General Assembly for a three-year term.

b) A member who fails to attend three consecutive meetings without providing an excuse or a medical report is considered to have resigned.

c) If a vacancy occurs among the full members, alternate members are called to serve successively in the order of the number of votes they received in the General Assembly election.

d) At its first meeting, the Board of Auditors elects its Chair and notifies the Board of Directors of the result in writing.

e) The quorum for meetings of the Board of Auditors is two.

ARTICLE 15: Duties and Powers of the Board of Auditors

The duties and powers of the Board of Auditors are as follows:

a) To audit at least once a year whether MEDEK operates in accordance with the objectives specified in its Statutes and the areas of activity identified for achieving these objectives, and whether its books, accounts, and records are maintained in accordance with applicable legislation, and to submit the results of the audit to the Board of Directors in the form of a written report;

b) When deemed necessary or upon invitation, to attend meetings of the Board of Directors without voting rights and share its views and opinions;

c) To submit the audit results to the General Assembly in the form of a jointly signed report;

d) When necessary, to request that the General Assembly be called to a meeting.

ARTICLE 16: Income and Expenditure of the Association

a) Sources of Income of MEDEK

i. Admission fees and annual membership fees collected from individual and legal entity members;
ii. Donations (material and monetary contributions made for the achievement of MEDEK's objectives);
iii. Rental and similar income obtained from movable and immovable assets;
iv. Income obtained from courses, seminars, training activities, program evaluation, program accreditation, publications, and other MEDEK activities;
v. Income generated by economic, commercial, and industrial enterprises established, operated, or participated in by MEDEK to provide the income required to achieve its objectives;
vi. Other income permitted under applicable laws.

b) Income and Expenditure Documents

MEDEK's income is collected using an “Receipt” as specified in Annex 17 of the Associations Regulation. Where Association income is collected through banks, documents such as bank receipts or account statements serve in place of receipts.

MEDEK's expenditures are documented by invoices, retail sales receipts, self-employment receipts, and similar expenditure documents. However, for payments made by the Association within the scope of Article 94 of the Income Tax Law, an expense voucher is used in accordance with the provisions of the Tax Procedure Law. For payments outside this scope, documents such as an “Expenditure Receipt” or “Bank Receipt”, as specified in Annex 13 of the Associations Regulation, are used as expenditure documents.

The free delivery of goods and services by the Association to individuals, institutions, or organizations is carried out using an “In-Kind Aid Delivery Document”, as specified in Annex 14 of the Associations Regulation. The free delivery of goods and services to the Association by individuals, institutions, or organizations is accepted using an “In-Kind Donation Receipt”, as specified in Annex 15 of the Associations Regulation.

These documents are printed in the form of bound sets consisting of fifty original sheets and fifty stub sheets with consecutive serial and sequence numbers, or as forms or continuous forms to be printed through electronic systems and typewriters, in the format and dimensions specified in Annexes 13, 14, and 15. Documents printed in the form of forms or continuous forms must comply with the specified requirements.

c) Receipts

The “Receipts” used for collecting the Association's income are printed by a printing house upon a decision of the Board of Directors, in the format and dimensions specified in Annex 17 of the Associations Regulation.

The printing and inspection of receipts, their delivery from the printing house, their recording in the relevant register, their handover between outgoing and incoming treasurers, and matters concerning the use of receipts by persons authorized to collect income on behalf of the Association and the delivery of the collected income are handled in accordance with the relevant provisions of the Associations Regulation.

d) Authorization Certificate

The Board of Directors is authorized to conduct activities intended to generate income for MEDEK.

Persons other than full members of the Board of Directors who are authorized to collect income on behalf of the Association are designated by a decision of the Board of Directors, with the period of authorization also specified.

An "Authorization Certificate", as provided in Annex 19 of the Associations Regulation, containing the full name, signature, and photograph of the person authorized to collect income is prepared in duplicate by the Association and approved by the Chair of the Board of Directors.

Full members of the Board of Directors may collect income without an Authorization Certificate.

The validity period of Authorization Certificates is determined by the Board of Directors for a maximum period of one year. Expired Authorization Certificates are renewed in accordance with the first paragraph.

If an Authorization Certificate expires or the person for whom the certificate was issued leaves their position, dies, or has their employment or duties terminated, the issued Authorization Certificate must be returned to the Board of Directors of the Association within one week.

The authorization to collect income may also be revoked at any time by a decision of the Board of Directors.

e) Retention Period for Income and Expenditure Documents

Except for books and records, receipts, expenditure documents, and other documents used by the Association are retained for five years in accordance with the numbering and date sequence in the books in which they are recorded, without prejudice to the periods specified in special laws.

ARTICLE 17: Principles and Procedures for Keeping the Association's Books and Records and the Books to Be Kept

The Association keeps its books according to the operating account method. However, if its annual gross income exceeds the threshold specified in Article 31 of the Associations Regulation, the Association switches to the balance sheet method starting from the following accounting period.

If the Association switches to the balance sheet method and its income falls below the above-mentioned threshold for two consecutive accounting periods, it may return to the operating account method starting from the following year.

Regardless of the threshold mentioned above, the Board of Directors may decide to keep the books according to the balance sheet method.

If the Association establishes a commercial enterprise, separate books are kept for that commercial enterprise in accordance with the provisions of the Tax Procedure Law.

a) Recording Procedure

The Association's books and records are maintained in accordance with the procedures and principles specified in the Associations Regulation.

b) Books to Be Kept

At MEDEK, the following registers are kept:

The books to be kept under the operating account method and the applicable principles are as follows:

i. Decision Book: Decisions of the Board of Directors are recorded in this book in chronological order by date and number, and the decisions are signed by the members who attended the meeting.

ii. Membership Register: The identification details of persons admitted as members of the Association and their dates of admission and withdrawal are recorded in this book. The admission fees and annual membership fees paid by members may also be recorded in this book.

iii. Correspondence Register: Incoming and outgoing correspondence is recorded in this book with the relevant date and sequence number. The originals of incoming correspondence and copies of outgoing correspondence are filed. Correspondence received or sent by email is retained by printing it out.

iv. Operating Account Book: Income received and expenditures made on behalf of the Association are recorded clearly and regularly in this book.

v. Receipt Register: The serial and sequence numbers of receipts, the names, surnames, and signatures of persons who receive and return these receipts, and the dates on which they receive and return them are recorded in this book.

vi. Inventory Register: The date and method of acquisition of the Association's inventory, the places where such inventory is used or assigned, and the disposal from the records of items whose useful lives have expired are recorded in this book.

c) Certification of Books

The books that the Association is required to keep, except for the General Ledger, are certified by the Provincial Directorate of Associations or a notary before they are put into use.

These books continue to be used until their pages are filled, and no interim certification is required. However, the Journal kept under the balance sheet method must be recertified each year during the last month preceding the year in which it will be used.

Preparation of the Income Statement and Balance Sheet

Where records are maintained according to the operating account method, an “Operating Account Statement”, as specified in Annex 16 of the Associations Regulation, is prepared at the end of each year (31 December).

Where books are kept according to the balance sheet method, a balance sheet and income statement are prepared at the end of each year (31 December), based on the General Communiqués on Accounting System Implementation published by the Ministry of Finance.

ARTICLE 18: Submission of the Declaration

The “Association Declaration”, as specified in Annex 21 of the Associations Regulation, concerning the activities of the Association during the previous year and the results of its income and expenditure transactions as of the end of the year, is completed by the Board of Directors and submitted by the Chair of the Association to the local administrative authority within the first four months of each calendar year.

ARTICLE 19: Notification Obligations

The notifications to be submitted to the local administrative authority are as follows:

a) General Assembly Results Notification

Within thirty days following an ordinary or extraordinary General Assembly meeting, the General Assembly Results Notification, as specified in Annex 3 of the Associations Regulation and containing the full and alternate members elected to the Board of Directors, Board of Auditors, and other bodies, is submitted to the local administrative authority.

If an amendment to the Statutes is made at the General Assembly meeting, the minutes of the General Assembly meeting, the previous and amended versions of the relevant provisions of the Statutes, and the final version of the Statutes, with each page signed by an absolute majority of the members of the Board of Directors, are submitted to the local administrative authority within the period specified in this paragraph, together with a covering letter.

b) Notification of Immovable Property

Immovable property acquired by the Association is reported to the local administrative authority within thirty days following registration with the land registry by completing the "Immovable Property Notification" specified in Annex 26 of the Associations Regulation.

c) Notification of Receiving Assistance from Abroad

Where MEDEK is to receive assistance from abroad, the "Notification of Receiving Assistance from Abroad", specified in Annex 4 of the Associations Regulation, is completed and submitted to the local administrative authority before the assistance is received.

Monetary assistance must be received through banks, and the notification requirement must be fulfilled before the assistance is used.

d) Notification of Changes

Any change in the registered address of the Association is reported to the local administrative authority within thirty days following the change by completing the "Change of Registered Address Notification" specified in Annex 24 of the Associations Regulation.

Changes occurring in the bodies of the Association outside a General Assembly meeting are reported within thirty days following the change by completing the "Notification of Changes in the Bodies of the Association" specified in Annex 25 of the Associations Regulation.

Amendments made to the Statutes of the Association are also reported to the local administrative authority within thirty days following the General Assembly meeting at which the amendment was made, as an attachment to the General Assembly Results Notification.

ARTICLE 20: Establishment of Representative Offices

The Association may establish representative offices where deemed necessary for the purpose of carrying out its activities, upon a decision of the Board of Directors.

The address of the representative office is notified in writing to the local administrative authority of the relevant locality by the person or persons appointed as representatives by a decision of the Board of Directors.

A representative office is not represented at the General Assembly of the Association.

ARTICLE 21: Internal Audit of the Association

Internal audits of MEDEK may be conducted by the General Assembly, the Board of Directors, or the Board of Auditors, and audits may also be carried out by independent auditing organizations.

The fact that an audit has been conducted by the General Assembly, the Board of Directors, or an independent auditing organization does not eliminate the obligations of the Board of Auditors.

The Board of Auditors conducts an audit of the Association at least once a year.

The General Assembly or the Board of Directors may conduct an audit or have an independent auditing organization conduct an audit when deemed necessary.

ARTICLE 22: Borrowing Procedures of the Association

MEDEK may borrow, when necessary, by a decision of the Board of Directors in order to achieve its objectives and carry out its activities.

Such borrowing may take the form of purchasing goods and services on credit or obtaining cash financing.

However, the Association may not incur debts in amounts that cannot be covered by its sources of income or that would place the Association in financial difficulty.

ARTICLE 23: Dissolution of the Association and Liquidation of Its Assets

The General Assembly of MEDEK may decide at any time to dissolve MEDEK.

For the dissolution matter to be discussed at the General Assembly, two-thirds of the members entitled to participate in the General Assembly must be present.

If the meeting is postponed because the required quorum is not achieved, no quorum is required for the second meeting. However, the number of members attending this meeting may not be less than twice the full number of members of the Board of Directors and the Board of Auditors.

A dissolution decision requires a two-thirds majority of the votes of the members present at the meeting.

The vote on dissolution is conducted openly at the General Assembly.

When the General Assembly decides to dissolve the Association, liquidation is carried out by a liquidation committee consisting of the outgoing members of the Board of Directors.

Liquidation procedures begin on the date on which the General Assembly decision concerning dissolution is taken or the date on which the automatic termination of the Association becomes final.

Throughout the liquidation period, the name “Association for Evaluation and Accreditation of Vocational Education in Liquidation” is used in all transactions carried out on behalf of MEDEK.

The liquidation committee is responsible and authorized to complete all procedures concerning the liquidation of MEDEK's money, property, and rights in accordance with applicable legislation.

The committee first examines the Association's accounts. During this examination, the Association's books, receipts, expenditure documents, land registry records, bank records, and other documents are identified, and its assets and liabilities are recorded in minutes.

During the liquidation process, the Association's creditors are notified and, where applicable, its assets are converted into cash and used to pay its creditors.

If the Association has outstanding receivables, these are collected.

After the collection of receivables and payment of debts, all remaining money, property, and rights are transferred to the entity or organization designated by the General Assembly.

If no recipient is designated by the General Assembly, the remaining assets are transferred to an association headquartered in Istanbul whose objectives are most closely aligned with those of MEDEK and which has the highest number of members as of the date of dissolution.

All liquidation procedures are recorded in the liquidation minutes, and the liquidation process is completed within three months, except for additional periods granted by the local administrative authorities on justified grounds.

Following completion of the liquidation and transfer of the Association's money, property, and rights, the liquidation committee must notify the local administrative authority where the Association's headquarters is located in writing within seven days and attach the liquidation minutes to the notification.

The outgoing members of the Board of Directors, acting as the liquidation committee, are responsible for safeguarding the books and documents of the Association.

This responsibility may also be assigned to one member of the Board of Directors.

The books and documents must be retained for five years.

ARTICLE 24: Matters Not Covered by These Statutes

For matters not addressed in these Statutes, the provisions concerning associations under the applicable Law on Associations, Turkish Civil Code, Associations Regulation, issued pursuant to these laws, and other relevant legislation apply.

ARTICLE 25: Amendment of the Statutes

a) Amendments to the Statutes may be made by a decision of the General Assembly. Proposals to amend the Statutes may be added to the agenda of the General Assembly upon a decision of the Board of Directors or upon the written request of at least one-tenth of the members present at an Ordinary General Assembly meeting.
b) For an amendment to the Statutes to be made at the General Assembly, an absolute majority of the members entitled to participate in the General Assembly meeting must be present.

ARTICLE 26: Admission Fee and Annual Membership Fee

Until the first General Assembly meeting, the admission fee for all individual and legal entity members is set at TRY 30, and the annual membership fee is set at TRY 30.

Following the first General Assembly, the admission fee and annual membership fee are proposed by the Board of Directors and decided upon by the General Assembly.

Annual membership fees are paid in January of each year.

ARTICLE 27: Founding Members of MEDEK

The founding members of MEDEK are as follows:

1. Mustafa ÇIKRIKÇI
2. Remzi GÖREN
3. Naci ÇAĞLAR
4. Sinan Serdar ÖZKAN
5. Ahmet KABUL
6. Güven ÖZDEMİR
7. Faris KOCAMAN
8. Mehmet Vural KOÇ
9. Tansel Cavit KULAK

These Statutes consist of 27 (twenty-seven) articles. In the event of any discrepancy between the Turkish and English versions of these Statutes, the Turkish version shall prevail.

Mehmet SARIBIYIK Naci ÇAĞLAR Güven ÖZDEMİR

Mehmet Vural KOÇ Tansel Cavit KULAK